

2015-2016

STUDENT PLANNER

TRIMESTER 1



Name: _____ Grade: _____

Advisory Room: _____ Advisory Teacher: _____

ROOSEVELT MIDDLE SCHOOL

Daily Class and Lunch Schedule

PERIOD CLASS TIMES

PERIOD 1 8:25 – 9:11

PERIOD 2 9:15 – 10:01

PERIOD 3 10:05 – 10:51

PERIOD 4 - 5* . . 10:55 – 12:56
(see below)

PERIOD 6 1:00 – 1:46

PERIOD 7 1:50 – 2:36

ADVISORY 2:40 – 3:05

* During period 4 and 5 students follow the schedule below, based upon their lunch assignment

| | | | | | |
|----------|---------------------------------|---------------------------------|---------------------------------|---------------------------------|---------------------------------|
| A | LUNCH A 10:51–11:16 | PERIOD 4 11:20–12:06 | | PERIOD 5 12:10–12:56 | |
| B | PERIOD 4 10:55–11:16 | LUNCH B 11:16–11:41 | PERIOD 4 11:41–12:06 | PERIOD 5 12:10–12:56 | |
| C | PERIOD 4 10:55–11:41 | | LUNCH C 11:41–12:06 | PERIOD 5 12:10–12:56 | |
| D | PERIOD 4 10:55–11:41 | | PERIOD 5 11:45–12:06 | LUNCH D 12:06–12:31 | PERIOD 5 12:31–12:56 |
| E | PERIOD 4 10:55–11:41 | | PERIOD 5 11:45–12:31 | | LUNCH E 12:31–12:56 |

Welcome to Roosevelt Middle School

You are a part of a school with a history of success. You will find that your teachers care about you as a person and want you to succeed. Your parent(s)/guardian(s), teachers, and the community expect you to take full advantage of the opportunities that you have here to learn and grow.

This planner is provided so that you will be aware of the major policies and rules under which your school operates. Use it as a tool to help with communication between school and home. Keeping this planner current will help you be successful in school and develop patterns for success in life.

Responsible Planner Use Includes:

1. Filling in the dates and subject areas.
2. Writing in assignments and daily activities each day for each class.
3. Checking off completed schoolwork.
4. Sharing your student planner with parent(s)/guardian(s).
5. Bringing your assignments and student planner to school and class each day.

Students, staff and parent(s)/guardian(s), working together as a Roosevelt community, will increase responsibility and academic success.

Best wishes for an enjoyable and enriching school year.

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SCHOOL INFORMATION

HOMWORK

Homework is a regular part of your school studies and is expected to be completed. If you miss a class for any reason, it is your responsibility to acquire the assignments and complete the work within the time limitation set by your teachers. Use this assignment log to help you organize and complete your assignments. If you are absent three days or more you can call the office for homework request. Homework information can be found on the Homework Updates link on your teacher's website and on the gradebook calendar on A-H Connect.

TEXTBOOKS, WORKBOOKS & MEDIA MATERIALS

All textbooks and workbooks are loaned to you free of charge. You are expected to take good care of the books. You will be responsible for the loss or damage to the books while they are checked out to you. Full replacement cost will be charged for lost or unusable textbooks.

ZAP PROGRAM AT RMS (ZERO'S AREN'T PERMITTED)

If a student does not complete school work the teacher will refer the student to ZAP. ZAP is a program for teachers to refer students for incomplete homework or assistance. ZAP is held in the Library Media Center on Tuesday/Thursday until 4:15 p.m. ZAP is entirely avoidable by completing your work on time!

Here is how the process works:

- Student has incomplete work and a teacher ZAP's them. The student receives a ZAP slip from their teacher on Monday for the Tuesday afterschool session and on Wednesday for the Thursday afterschool session. The student will inform their parents/guardians they will be staying after school the following day. The student should keep their ZAP Slip!
- Each Tuesday and Thursday, students who are on the ZAP list will report the Library Media Center during their Advisory. Students who struggle with making it to the ZAP room will receive a teacher escort.

- It is the expectation that students who are ZAPPED complete the work at home the night they are given the ZAP slip. If students do not complete the work at home they are required to attend the afterschool ZAP. Only by completing their work and receiving a signature from the teacher on the ZAP pass will the student be excused from afterschool ZAP.

GRADES/HONOR ROLL/RECOGNITION

Progress reports are available every 4 weeks online on the student vue or parent vue apps under gradebook or by going to our school website and clicking on the lock and key and logging into my student information app. Printed report cards are sent home in the communication envelopes at the end of trimesters.

HONOR ROLL

Roosevelt Middle School recognizes students who have achieved academic excellence by placing them on an A or B Honor Roll. The "A" honor roll recognizes students with a 3.5 GPA for the trimester. The "B" honor roll recognizes students with a 3.0 GPA for the trimester.

ROYAL CHAMPS

Monthly recognition of students chosen by each grade level and department.

ROYAL DIFFERENCE

Staff recognition of students observed making a positive difference for the school.

PRINCIPAL'S AWARD

At the end of the school year each grade level recognizes students for outstanding leadership and academic success.

OPTIMIST AWARD

The Optimist Club is a local organization that recognizes one 8th grade male and one 8th grade female student for positive leadership and service to the school and the community.

PRESIDENTIAL ACADEMIC AWARD

The 8th grade Presidential Academic Award is based on a student's cumulative RMS GPA of 3.5 or higher and both fall math and reading MAP test scores at the 85th percentile nationally or higher.

CHEATING AND ACADEMIC DISHONESTY

Any student found cheating or plagiarizing course work may be required to complete the assignment or an alternative assignment and may be subject to disciplinary action.

BICYCLES/SKATEBOARDS/ROLLERBLADES

If you ride a bicycle to school, park and lock your bike in a bike rack BEHIND the building. Please do not ride around or near buses. For safety you must walk your bike until all afternoon buses have departed. Skateboards, in-line skates and roller shoes may not be used on school grounds or in the building. These items should be in a sports bag when taken on the bus.

EXTRACURRICULAR ACTIVITIES

- Athletics
- Book Club
- Destination Imagination
- Drama
- FACs Club
- Gay Straight Alliance (GSA)
- Geography Bee
- Jazz Band
- Lego League
- Math League
- Music Ensembles
- Newspaper
- Oratorical Contest
- Play to Your Strengths Club
- Royal Strings
- Science STEM Fair
- Ski Club
- Speech
- Spelling Bee
- Student Council
- Washington DC Trip
- WE Act
- Writers Workshop
- Yearbook
- Young Author Conference

EMERGENCY PLAN

An emergency plan has been developed to ensure student safety. We will hold several fire drills, one severe weather drill and several lockdown practices each year.

CAFETERIA

Meal accounts are prepaid. Payments will not be accepted during lunch. Deposits may be made before school, by mail or free of charge by credit card on A-H Connect. Make sure your name and PIN number are on the payments. Payments made at school can be placed in the designated lunch money box outside the main office and in the cafeteria. Students should get approval from their parents/guardians before buying ala carte items.

BREAKFAST

Full breakfast is served every school day. Students can enjoy a full hot breakfast complete with milk, juice, hot entrée, and fresh fruit.

Students have two other options available until the warning bell at 8:23 a.m. Students can stop in the cafeteria and pick up a “grab and go breakfast”, or they can get a bag breakfast from the breakfast cart in the lobby, menu changing everyday. Students can eat in their first period class before school and through the first five minutes of class.

Reminder: hot breakfast, “grab and go breakfast”, or a bag breakfast is free to students eligible for free lunch.

LUNCH

Students will choose a table location each trimester. You are responsible for WALKING to the cafeteria and cleaning up your area when you are finished. Enter the cafeteria using the hallway by the weight room. Exit the cafeteria using the hallway by the FACS rooms. You will be dismissed from the cafeteria by table.

LUNCH SCHEDULE

| | |
|-------------------|---------------|
| A Lunch | 10:51 – 11:16 |
| B Lunch | 11:16 – 11:41 |
| C Lunch | 11:41 – 12:06 |
| D Lunch | 12:06 – 12:31 |
| E Lunch | 12:31 – 12:56 |

MIDDLE SCHOOL MEAL PRICES

| | |
|---------------------|--------|
| Breakfast | \$1.45 |
| Lunch | \$2.35 |
| Milk | \$.50 |

HEALTH SERVICES

GOING TO HEALTH SERVICE

The Health Service office is located behind the main office, next to the Guidance office. All students should inform a staff member and report to the Health Office when they feel ill. If Health Services determines that they need to go home parents/guardians will be contacted. Students should not be calling or texting their parents/guardians during the school day. Accidents occurring during the school day must be reported to the nurse immediately.

DOCTOR, DENTAL and ORTHO PASSES/ LIMITATION PASSES

Students leaving the building during the school day for appointments should bring a note to the Health Service in the morning before school. **Students walking to ortho appointments must have a parent/guardian permission note for each visit and include the parent/guardian signature.** For all other appointments, the student is issued a yellow pass for the time they need to meet a parent/guardian in the front office. The parent/guardian **must sign out their student in the main office.**

Students are not allowed to use crutches, splints, ace bandages, or braces at school without a note from the clinic or doctor. Altered passing time will be issued for all students while on crutches for their safety, and the safety of the other students at school due to the crowded hallways at passing times.

Physical Education limitations are also issued in the Health Service. Limited PE can be granted for up to three days with a parent/guardian note. Limitations longer than three days require a written notice from a doctor.

LATEX PRODUCTS

Latex products (including balloons) are not allowed in school district buildings.

IS MY CHILD WELL ENOUGH TO GO TO SCHOOL?

The student should not attend school if they have a fever greater than 100°. If the student vomits or has diarrhea he/she should remain home 24 hours after the last episode. If you have further questions refer to the district guidelines or call the school nurse.

PRESCRIPTION MEDICATIONS

If it's necessary for prescription medication to be given during the school day a signed parent/guardian and physician permission note is required. The permission can be faxed to Health Service at 763-506-5803. Medication can be sent to school with students but it must be counted and the bottle sealed with tape or sealed in an envelope. The number of pills sent must be written on the envelope.

All prescriptions must be kept with health services. Exceptions may be made for emergency prescriptions such as asthma, allergy and diabetes. Self-carry inhalers are allowed, but it is requested that a second inhaler remain in the Health Service office at all times. A special self-carry form is required to be signed by the physician, parent/guardian and student. The form can be found on the district website under Depts / Health Services / Medications / Medication Permission.

NON-PRESCRIPTION MEDICATIONS

Non-prescription medication can be kept in Health Service for student use as necessary. The medication must come in its original container (small bottles please) and with a signed parent/guardian permission form on file in the health services office. The form can be found on the district website under Depts / Health Services / Medications / Medication Permission.

A doctor's note will be required if more than the recommended dose is needed for continued use. Medication cannot be given to students at any time unless it is provided from home. Medication kept at school is LOCKED UP after hours and is unavailable for student use.

MEDICATION FOR AN AFTER-SCHOOL ACTIVITY

Anoka-Hennepin Health Service personnel are not available to give medications after school hours. Therefore, medications, including inhalers, are not accessible to students or staff after school hours. If students participating in after-school activities anticipate the need to use inhaler medicine before, during or after the activity, they may take their inhalers from Health Services at the end of school and return them the following day. Students may also bring their inhalers from home when they return to school for evening activities.

BACKPACKS & LOCKER ACCESS

LOCKERS

School lockers are the property of the school district. At no time does the school district relinquish its exclusive control of lockers provided for the convenience of students. Inspection of the interior of lockers may be conducted by school authorities

for any reason at any time, without notice, without student consent, and without a search warrant. The personal possessions of students within a school locker may be searched only when school authorities have a reasonable suspicion that the search will uncover evidence of a violation of law or school rules.

You will be assigned a corridor locker and a physical education locker. Some tips for keeping a secure locker:

1. Keep your locker locked. Spin the dial after closing your locker.
2. Do not tell anyone your combination.
3. Jackets/backpacks/purses must be stored in locker. They are NOT allowed in the classroom.
4. Do not bring valuables to school. The school is not responsible for theft.
5. Use your assigned locker only. You may not share a locker with another student.
6. Report locker problems to the front office.

HOW TO OPEN YOUR LOCKER:

Very slowly:

1. Turn the knob clockwise (right) two or more complete turns stopping at the first number.
2. Turn the knob counter clockwise (left) one complete turn past the first number stopping at the second number.
3. Turn the knob right directly to the third number.
4. Then operate the locker handle.
5. When closing the locker, spin the dial to lock.

HALLWAYS

Running in the halls, pushing and shoving, even with friends, can cause injury. Roosevelt students are expected to act and speak appropriately and respectfully in the hallways at all times. Inappropriate public displays of affection are not allowed at school. This includes, but is not limited to: kissing, hugging, cuddling, touching, and hand holding.

Students must have a timed, signed pass from their teacher in order to be out of class during class time.

BEFORE SCHOOL

The doors of the school will open at 7:55 a.m. You may not leave school grounds and then return to school, either before or after school.

AFTER SCHOOL

Hall doors will be locked at 3:15 p.m. All students are expected to leave school or be in a supervised activity by that time.

MORNING OPEN GYM SCHEDULE

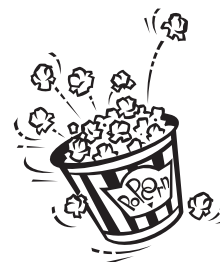
Before school open gym time for students will be as follows, from 7:55 a.m. - 8:20 a.m.:

| GRADE 8 | | | | |
|--------------|-------|------|--------|------|
| Mon. | | Wed. | | Fri. |
| GRADES 6 & 7 | | | | |
| | Tues. | | Thurs. | |

APPROVED SNACKS

We encourage your support to help our students be healthy by providing nutritional snacks and lunches. Below is a recommended list of food items your child may bring as a snack or lunch.

- Bagel Bar
- String Cheese
- Baked Potato Chips
- Fortune Cookies
- Goldfish Crackers
- Teddy Graham Crackers
- Giant Goldfish Graham Crackers
- Saltine Crackers
- Cheese & Crackers Handi Snack
- Fruit Cup
- Creamsicle or Fudgesicle Ice Cream
- Mini Ice Cream Sandwich
- Frozen Juice Bar
- Fruit Juice (100% Juice)
- Pop Tart
- Soft Pretzel
- Pretzel Twists
- Popcorn
- Pudding
- Granola Bar
- Rice Krispie Bar
- Yogurt (Non-Fat)
- Fresh/Canned Fruit
- Fresh/Canned Vegetables
- Bottled Water



TARGETED SERVICES

Targeted Services is an educational program for students who are having academic difficulty in school. Programs will take place after school and bussing is available.

By providing extra time and support after school, our goal is to increase student skills in academic areas. Students will be recommended by teachers and identified by academic performance and test scores to participate in the program. Students who are not passing classes in reading or math at progress report dates and end of trimesters will be required to attend afterschool sessions on a weekly basis.

If you are interested in receiving Targeted Services for your child, please contact your child's grade-level administrator.

THE LIBRARY MEDIA CENTER (LMC)

Welcome to the RMS library! Your ELA class makes regular visits to the library during the school week. You also can come to the library using a pass on your planner or by using a special library pass from your teacher. Please sign in upon arrival and get your pass signed at the desk upon departure from the library. The LMC is open one half hour before school for books and computers. You can use the library to check out books, magazines, and audio books. We have electronic resources, computers, and printers available for you also. Check the library link from the RMS homepage for specifics on hours and other services. RMS media has ebooks and downloadable audio available free from our Destiny library program. Take a look at the Follett Shelf button on the left hand margin of Destiny. You can download ebooks and audio onto your personal electronic device which you are welcome to use for reading and information searching in the library. The library staff is always willing to help you with your reading and information needs; including questions about our Accelerated Reading program.

BUSES

ACTIVITY BUSES

Special activity buses are available

Monday - Thursday
at 5:25 p.m. and
Tuesday and Thursday
at 4:20 p.m.



BEHAVIOR

Riding a bus is a privilege. Students are to treat others respectfully, to keep the bus free from damage, and to ride in a way which does not endanger the safety of others. Bus problems will result in consequences ranging from a warning to loss of riding privileges. Students will receive a copy of the District #11 School Bus Discipline Policy, which describes behavior guidelines and consequences.

School district transportation policy is to not allow students to ride anything but their regularly assigned bus. Students are expected to depart the bus at their assigned stop. The only exception in the policy is for family emergencies. The principals must give written authorization to have the child dropped off at a different location.

STUDENT EXPECTATIONS

STUDENT DRESS & APPEARANCE

The responsibility for the appearance of the students of Roosevelt Middle School rests with the parents/guardians and students. Student dress should comply with requirements for health and safety, should not interfere with the educational process, and should not be offensive to staff or students.

- For health and safety reasons, outerwear coats (jackets, windbreakers, etc.), hats, and other headwear are not to be worn during the school day. Some courses require appropriate footwear for safety reasons.
- Clothing should be appropriate, neat, clean, and not offensive. Examples of inappropriate attire include but are not limited to:

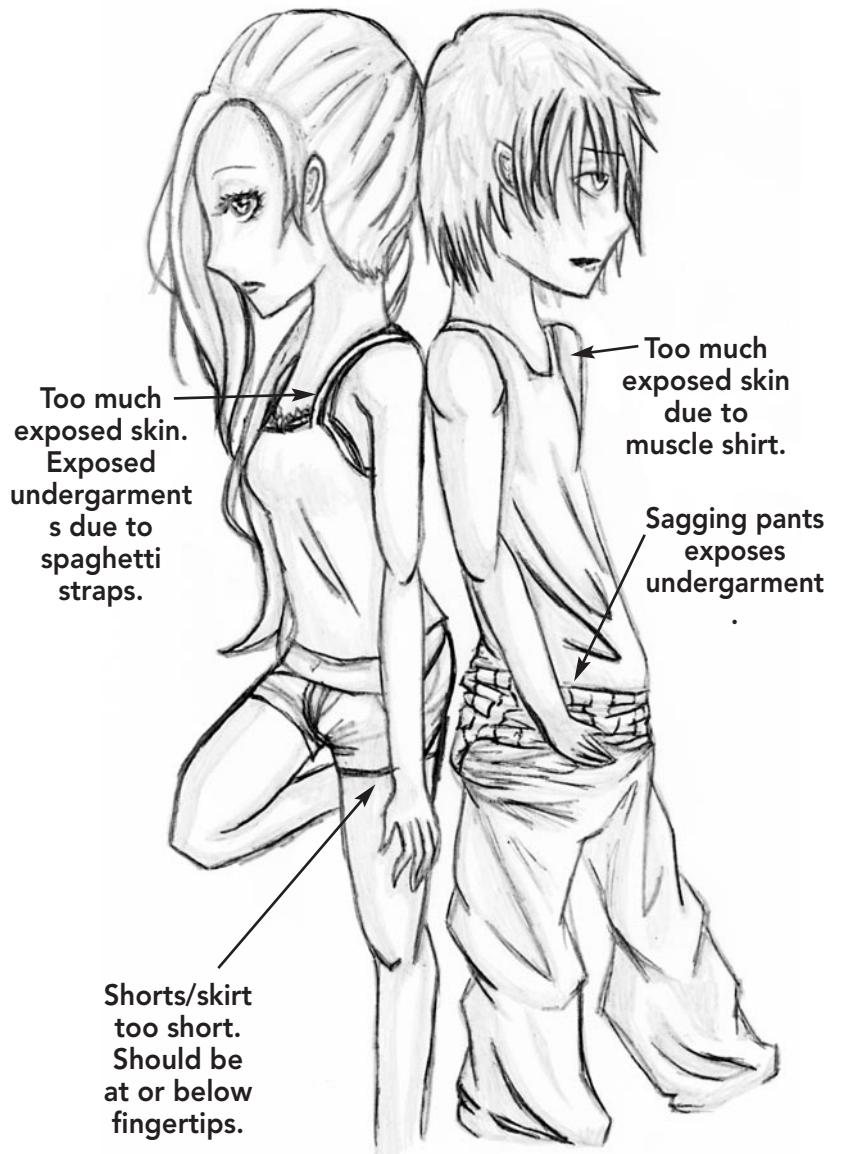
- Clothing that is revealing or immodest. More specifically, strapless garments, spaghetti straps, one shoulder shirts, shirts that expose undergarments, shirts that show midriff or cleavage, skirts and shorts that are too short, and pants that hang too low exposing underwear, are examples of attire considered inappropriate for school.

*Shorts and skirts must extend below a student's fingertips while standing in a relaxed position.

- Clothing that advertises or celebrates tobacco, alcohol, or drugs.
- Clothing that is associated with gang affiliation.
- Clothing that contains offensive or profane language or pictures.

All staff and administration reserves the right to determine what is appropriate under this code. Students are expected to use good judgment when dressing for school each day.

Consequences: If a staff member determines a student's attire inappropriate, the student will be expected to put on appropriate clothing. If the student does not have appropriate clothing at school to wear, an administrator, when possible, will provide a clean alternative for the student or parents/guardians will be called to bring appropriate attire. Students will not be excused from school to go home to change from their inappropriate attire. Refusing to cooperate with staff members regarding inappropriate attire or repeated violations will be considered insubordination and will result in disciplinary consequences.



MOBILE DEVICES

The Anoka-Hennepin school district has adopted guidelines for bringing personal electronic devices to school. At the base of these guidelines is respectful and appropriate use of technology within the school setting.

Guidelines for use of personal electronic devices by middle school students:

Portable electronic devices may be used in the classroom with teacher or administrator approval. A portable electronic device may not be used to make phone calls or text messages during the school day. Students wishing to use portable electronic devices, for educational purposes outside the classroom during the school day, may do so only in the library media center or cafeteria. Taking pictures or video and audio recording of other students or school staff is prohibited without the permission of a teacher or administrator per district guidelines. Portable electronic devices used without the appropriate approval, may result in disciplinary action. Student removal of a memory chip or battery from a phone in the process of being confiscated may be considered grounds for disciplinary action by school administration.

The Anoka-Hennepin district assumes no responsibility for loss or damage to personal electronic devices, whether in the possession of staff or students. The District bears no responsibility for, nor are its employees obligated to investigate, the theft of any personal electronic device.

For further information go to www.anoka.k12.mn.us/ahmobile.

FOOD & BEVERAGE

Roosevelt has a no gum and candy policy. Beverages other than unflavored water in clear bottles are NOT allowed outside of the cafeteria.

STOP & THINK TICKETS

Safety in the hallways, during passing times, before and after school, and to and from lunch is a high priority at RMS.

Appropriate and safe behavior is necessary with 1,100 students in our hallways. Students who have inappropriate and/or unsafe behavior such as running, pushing, horseplay, or inappropriate language will receive a stop and think violation.

If a student receives a verbal violation notice from the staff member, the student may have after-school detention or other administrative discipline.

DANGEROUS ITEMS

Stink bombs, snappers, firecrackers, laser pens, and other similar non-educational items are nuisance items, which can cause medical reactions in certain people. They are not allowed in school, on the bus, or at the bus stop. School consequences for having or using such items may include suspension or expulsion. Damage or destruction of property will be considered vandalism. Body aerosol spray or cologne must not be brought to school due to the possibility of allergic reactions by other students.

DETENTION

Violating some school rules may result in Principal's Detention. Teachers may assign and supervise their own detention. Students are responsible to communicate to their parents/guardians that they are staying for detention.

Principal's Detention is usually held every Tuesday. Rules for detention are as follows:

1. Report by 3:10 p.m. No student will be admitted late.
2. Bring work to do while in detention. If you do not have something to do, you will not be admitted and may have additional detention assigned.
3. Bring your coat, books, etc. that you need from your locker as you will not be able to go to your locker after detention. You will be escorted to the exit from the detention room and are not to re-enter the building.
4. No phone calls may be made during detention. Arrangements must be made ahead of time.
5. Detention is over at 4:15 p.m. Activity bus leaves about 4:20 p.m.

HARASSMENT / HAZING / BULLYING

The Anoka-Hennepin school district is committed to a safe, harassment-free environment. The district will discipline and could potentially expel students who show a pattern of harassing behaviors. Harassment will not be tolerated. Anyone who believes he or she is being harassed should report incidents to a Roosevelt staff member or administrator. We also do not allow hazing at Roosevelt Middle School, and incidents of such should be reported to a Roosevelt staff member or administrator as well. Our school district has a clear bullying policy intended to keep our schools safe. Cases of harassment, hazing, or

bullying can result in discipline consequences including suspension or possibly expulsion. For complete policy details please refer to the Anoka-Hennepin *Policy Handbook* 2015-2016.

SUSPENSION FROM SCHOOL

Disciplinary action may be taken for any behavior, which is disruptive of good order or violates the rights of others. The school has the authority and obligation to establish and enforce reasonable standards of conduct. In accordance with the Pupil Fair Dismissal Act and MS121A.61 Discipline and removal of students from class, a student may be removed from class, suspended, excluded, or expelled from school for:

1. Willful conduct that significantly disrupts the rights of other students to an education, or the ability of school personnel to perform their duties, or school sponsored extracurricular activities, or
 2. Willful conduct which endangers the pupil or other pupils, or surrounding persons, including school district employees, or the property of the school.
 3. Willful violation of the following regulations:
 - 3A. Possession, use (including being under the influence and look alike substances) and/or transmission of controlled substances including but not limited to any narcotic drug, hallucinogenic drug, inhalant, toxic or mood altering substances, intoxicating beverage, any paraphernalia associated with such controlled substances, or any controlled substance or the unauthorized use of prescription drugs.
 - 3B. Possession, use, and/or transmission of tobacco in any form.
 - 3C. Possession, use, and/or transmission of a weapon(s) or any object that can reasonably be considered a weapon(s): weapon means a knife; firearm or an item which looks like a firearm, whether loaded or unloaded, in working or nonworking condition; destructive explosives, any incendiary device or look alike and/or the threatened intent or intent to cause an explosion; or any other device or instrument which is utilized in such a manner so as to threaten, intimidate or produce bodily harm or the fear of such.
 - a. A student who commits a weapons infraction will be immediately suspended from school.
 - b. The expulsion process will be immediately initiated.
- 3D. Possession and/or use of any electronic device, including a computer, in a manner, which threatens or intimidates others and/or disrupts the educational process;
 - 3E. Violations against persons communicated or attempted to be communicated by any means. Such violations include but are not limited to: verbal and/or nonverbal intimidation/threats; stalking; obstruction; assault; fighting; extortion; bullying, racial harassment; harassment on the basis of disability sexual harassment/violence; indecent exposure; hazing;
 - 3F. Violations against property including tampering with, unauthorized use of, damage to, or destruction of school property or the property of school personnel and/or others (even though such an act was accidental or a result of poor judgment); vandalism; trespassing; arson; theft or robbery; possession of stolen property;
 - 3G. Violations of school procedures or acts disruptive to the educational process, including disobedience, disruptive and disrespectful behavior, defiance of authority, cheating, insolence, insubordination, failure to identify oneself, use of profanity, improper activation of fire alarms, activation of stink bombs and unauthorized access to school data;
 - 3H. Violation of school bus or transportation rules;
 - 3I. Possession, distribution, or display of slanderous, libelous, pornographic, racist, or gang related materials or symbolism;
 - 3J. Student attire and/or personal grooming which creates a danger to health or safety; creates a disruption to the educational process, or violates common standards of decency as they apply to a community school setting, and/or any apparel, jewelry, accessories, or matter of grooming which by virtue of its color arrangement, trademark, or any other attribute (as a primary purpose) denotes membership in an organized gang;
 - 3K. Criminal activity;
 - 3L. Violation of other school rules, policies, or procedures.

PARENT/GUARDIAN INFORMATION

A-H CONNECT

You can view student grades/progress, lunch account information and credit card money deposits, transportation, activity participation, health records and more. Access information at ahconnect.anoka.k12.mn.us or from the RMS website by clicking on the lock and key. For help, or if you forgot your login information, please call 763-506-help (4357).

BUILDING ACCESS DURING SCHOOL HOURS

After 8:25 a.m. the center set of front doors of the building (that face Highway 242) are the only access point into the school. All other doors will be locked. The main entry will have an enclosed vestibule where visitors will have to check in.

- Visitors will buzz the front office, swipe their driver's license and print a visitor pass.
- Once the secretary identifies the visitor, the door will be unlocked from the main office.
- When leaving, visitors should swipe their driver's license again to check out.

VISITORS

All visitors (parents/guardians, volunteers, maintenance personnel, Anoka Hennepin staff, etc.) are required to report to the Main Office upon entering the building. District policy does not allow visitors to go to classrooms, the cafeteria or other locations without first receiving permission from the office. Please call the office in advance and make arrangements if you wish to meet with staff members. Non-Roosevelt students are not permitted in classes or on the school campus during school hours.

DROP-OFF & PICK-UP STUDENTS ON WEST SIDE

The front driveway of the school is designated for buses only. Parents/Guardians may not use the front driveway to drop off or pick up students! In the morning, drive around in front of the pool and drop your student off on the western curb. In the afternoon, pick up your student from the western curb. Pull up as far forward as possible. Do not park in the parking lot for student pick up and drop off. For safety reasons students are not allowed to cross into the parking lot. This also delays the pick up process. Thank you for your cooperation in this matter. To promote safety and efficiency, only door #2 on the northwest corner of the school will be open for before school access.

ATTENDANCE & ABSENCES

Success in school is dependent to a large extent on being in school every day. Minnesota State Law requires that each child between age seven and eighteen attend school full time. The following are considered acceptable reasons to miss school:

1. Illness - fever greater than 100 degrees, vomiting, diarrhea (remain home 24 hours.)
2. Religious Holidays
3. Medical or Dental Appointments

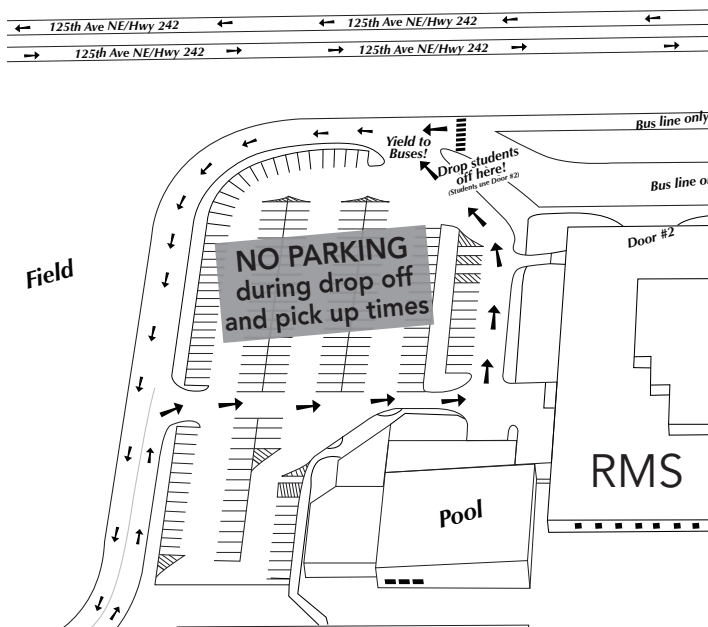
ABSENT LINE

Call 763-506-5806 24-hours/day to report a student absence. Please indicate student's name, grade, reason for absence, and home/daytime phone number of caller.

ABSENCES

Parents/Guardians are required to call the attendance office by 9:00 a.m. each day their student is absent. Your student will receive a letter if they have been absent too many days. A second letter will expect them to go to a doctor or see the school nurse each time they are ill.

If student(s) know in advance they are going to be absent or need to be picked up during the school day, they should bring a note from home or have their parent/guardian call the school at least one day in advance to make arrangements. Student(s) should bring doctor and dental notes to the health service before school. A yellow slip will be issued. Doctor and dental appointments should be made outside of school hours whenever possible.



LATE TO SCHOOL

If students arrive at school after 8:25 a.m. they should go to the main office, sign in and obtain an admit slip. Students will be assigned detention on their third tardy to school. Chronic tardiness to school may result in further consequences.

PERMISSION TO LEAVE THE BUILDING

To leave the building during the school day, student(s) should follow the procedure below:

1. Bring a note from parent/guardian to the attendance office before school in the morning. If leaving for a medical appointment please bring note to the health office. Students walking to orthodontic appointments must have a parent/guardian permission note, including signature, for each visit.
2. Before leaving the building, report to the attendance office. A parent/guardian must sign the student out with the exception of students walking to orthodontic appointments. Students will only be released to their parent/guardian. If student(s) return to school that day, they should sign in with the attendance secretary.
3. Only parents/guardians can give permission to leave the building.

BE AWARE OF THE ANOKA COUNTY JUVENILE CURFEW LAWS

- Any one under 12 years old must be home by 9:00 p.m. Sunday through Thursday and 10:00 p.m. on Friday and Saturday.
- Ages 12 - 14 years old must be home by 10:00 p.m. Sunday through Thursday and 11:00 p.m. Friday and Saturday.
- Ages 15 - 17 years old may not be in a public place after 11:00 p.m. Sunday through Thursday and 12:01 a.m. Friday and Saturday.
- The Anoka County Juvenile Curfew law is effective until 5:00 a.m.

EMERGENCY SCHOOL CLOSING

If it is necessary to cancel school because of bad weather, announcements for the Anoka-Hennepin School District will be given over WCCO-AM (830) on your radio. You may also check our school website. Please DO NOT call the school.

RMS eNEWS

Roosevelt's e-newsletter (RMS eNews) delivers Roosevelt news to your email inbox. All families receive an email to verify their enrollment in the RMS eNews. Additional email addresses can be added by visiting the RMS website.

Periodic mailings, about every other week during the school year, will keep you informed of the latest events affecting Roosevelt Middle School and our students.

Paper copies are available in the school office for families who wish to receive the RMS eNews on hard copy.

RMS ELECTRONIC CALENDAR

The RMS Calendar is an electronic calendar available to parents/guardians anywhere they have the internet. Simply go to the Roosevelt Middle School's website at www.anoka.k12.mn.us/rms and click on the RMS Calendar link. The calendar provides information on all the school related events at RMS.

COMMUNICATION PROTOCOL

This communication protocol was developed to help promote direct communication so that problems and concerns can be addressed quickly, efficiently, and effectively between the parties involved. We are asking students and parents/guardians to follow this protocol. RMS staff is committed to student success and will listen to the concerns, maintain confidentiality and return calls/emails in a timely manner.

CLASSROOM CONCERNS

- #1 **TEACHER** - Students are encouraged to express their concerns directly to the teacher. Parents/Guardians can contact teachers via telephone or email. Teachers will make every effort to get back to you as quickly as possible, but it may take a day or two.
- #2 **ASSISTANT PRINCIPAL** – If a student or parent/guardian is dissatisfied with the response from the teacher, please contact the student's Assistant Principal to express your concerns.
Grade 6, Mike Driscoll. 763-506-5820
Grade 7, Lisa Gerth. 763-506-5823
Grade 8, Cindy Bennington . . . 763-506-5824
- #3 **PRINCIPAL** – Most concerns will have been resolved by this point. However, if you still need to speak with someone about your situation, please contact Principal, Greg Blodgett at 763-506-5801.
- #4 **ASSOCIATE SUPERINTENDENT** – If your concern has not been resolved through the Principal's office, please contact Associate Superintendent, Jinger Gustafson at 763-506-1065.

Keeping track of your assignments

| Weekly Goals and Priorities |
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| Parent/Guardian/Teacher Comments |
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| PERIOD | 1 | | |
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| AFTER SCHOOL/ EVENING ACTIVITIES | | | |



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| Parent/Guardian Signature | |
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WEDNESDAYSEPTEMBER 9
Day 2**THURSDAY**SEPTEMBER 10
Day 1**FRIDAY**SEPTEMBER 11
Day 2

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Keeping track of your assignments

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| | MONDAY | SEPTEMBER 14 | TUESDAY | SEPTEMBER 15 |
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Keeping track of your assignments

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| | MONDAY | SEPTEMBER 21 Day 2 | TUESDAY | SEPTEMBER 22 Day 1 |
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Keeping track of your assignments

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| | MONDAY | SEPTEMBER 28 | TUESDAY | SEPTEMBER 29 |
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| | | Day 1 | | Day 2 |
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| AFTER SCHOOL/ EVENING ACTIVITIES | | | | |



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WEDNESDAY

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| SEPTEMBER 30 Day 1 |
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THURSDAY

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| OCTOBER 1 Day 2 |
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FRIDAY

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| OCTOBER 2 Day 1 |
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Keeping track of your assignments

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| | MONDAY | OCTOBER 5 Day 2 | TUESDAY | OCTOBER 6 Day 1 |
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| PERIOD 1 | | | | |
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| AFTER SCHOOL/ EVENING ACTIVITIES | | | | |



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| Parent/Guardian Signature | |
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WEDNESDAYOCTOBER 7
Day 2**THURSDAY**OCTOBER 8
Day 1**FRIDAY**OCTOBER 9
Day 2

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| PERIOD 1 | | | |
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| AFTER SCHOOL/ EVENING ACTIVITIES | | | |

Keeping track of your assignments

| Weekly Goals and Priorities |
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| | MONDAY | OCTOBER 12 Day 1 | TUESDAY | OCTOBER 13 Day 2 |
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| PERIOD 7 | | | | |
| AFTER SCHOOL/ EVENING ACTIVITIES | | | | |



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| Parent/Guardian Signature | |
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Staff Development

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WEDNESDAY

OCTOBER 14
NO SCHOOL

THURSDAY

OCTOBER 15
NO SCHOOL

FRIDAY

OCTOBER 16
NO SCHOOL

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Keeping track of your assignments

| Weekly Goals and Priorities |
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| | MONDAY | OCTOBER 19 Day 1 | TUESDAY | OCTOBER 20 Day 2 |
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Keeping track of your assignments

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| | MONDAY | OCTOBER 26 Day 2 | TUESDAY | OCTOBER 27 Day 1 |
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Keeping track of your assignments

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| | MONDAY | NOVEMBER 2 Day 1 | TUESDAY | NOVEMBER 3 Day 2 |
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| PERIOD 1 | | | | |
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Keeping track of your assignments

| Weekly Goals and Priorities |
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| | MONDAY NOVEMBER 9 Day 2 | TUESDAY NOVEMBER 10 Day 1 |
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| PERIOD 1 | | |
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| AFTER SCHOOL/ EVENING ACTIVITIES | | |



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| Parent/Guardian Signature | |
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WEDNESDAYNOVEMBER 11
Day 2**THURSDAY**NOVEMBER 12
Day 1**FRIDAY**NOVEMBER 13
Day 2

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| PERIOD 1 | | | |
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Keeping track of your assignments

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| | MONDAY | NOVEMBER 16 Day 1 | TUESDAY | NOVEMBER 17 Day 2 |
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Keeping track of your assignments

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| | MONDAY | NOVEMBER 23 Day 2 | TUESDAY | NOVEMBER 24 Day 1 |
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| AFTER SCHOOL/ EVENING ACTIVITIES | | | | |



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| Parent/Guardian Signature | |
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NO SCHOOL

NO SCHOOL

THANKSGIVING

NO SCHOOL

THANKSGIVING BREAK

NO SCHOOL

WEDNESDAY

THURSDAY

FRIDAY

NOVEMBER 25

NOVEMBER 26

NOVEMBER 27

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Keeping track of your assignments

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| | MONDAY | NOVEMBER 30 Day 2 | TUESDAY | DECEMBER 1 Day 1 |
|--|--------|----------------------|---------|---------------------|
| PERIOD 1 | | | | |
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| PERIOD 4 | | | | |
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| AFTER SCHOOL/ EVENING ACTIVITIES | | | | |



Parent/Guardian
Signature

END OF TRI 1

STAFF PLANNING

WEDNESDAY

DECEMBER 2
Day 2

THURSDAY

DECEMBER 3
Day 1

FRIDAY

DECEMBER 4
NO SCHOOL

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| AFTER SCHOOL/ EVENING ACTIVITIES | PERIOD 1 | | | |
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WHERE DO YOU GO FOR HELP?



Middle school students sometimes experience, or have friends who experience, problems that are very serious. In these situations, it's important to understand that you need the help of an adult.

If you or a friend is experiencing any of the following situations, you should talk to an adult or use the RMS website to report the issue anonymously.

- Bullying, harassment, rumors
- Depression, suicidal thoughts, self-harm/injury
- Abuse or violence- physical/sexual
- Drug/alcohol use
- Family issues/crisis (grief, divorce/separation, homelessness)
- Threats of violence/fighting

When in doubt ask an adult!

Remember, it's not
tattling,
snitching,
narcing,
or ratting out
when you or a friend is
experiencing serious issues or problems!



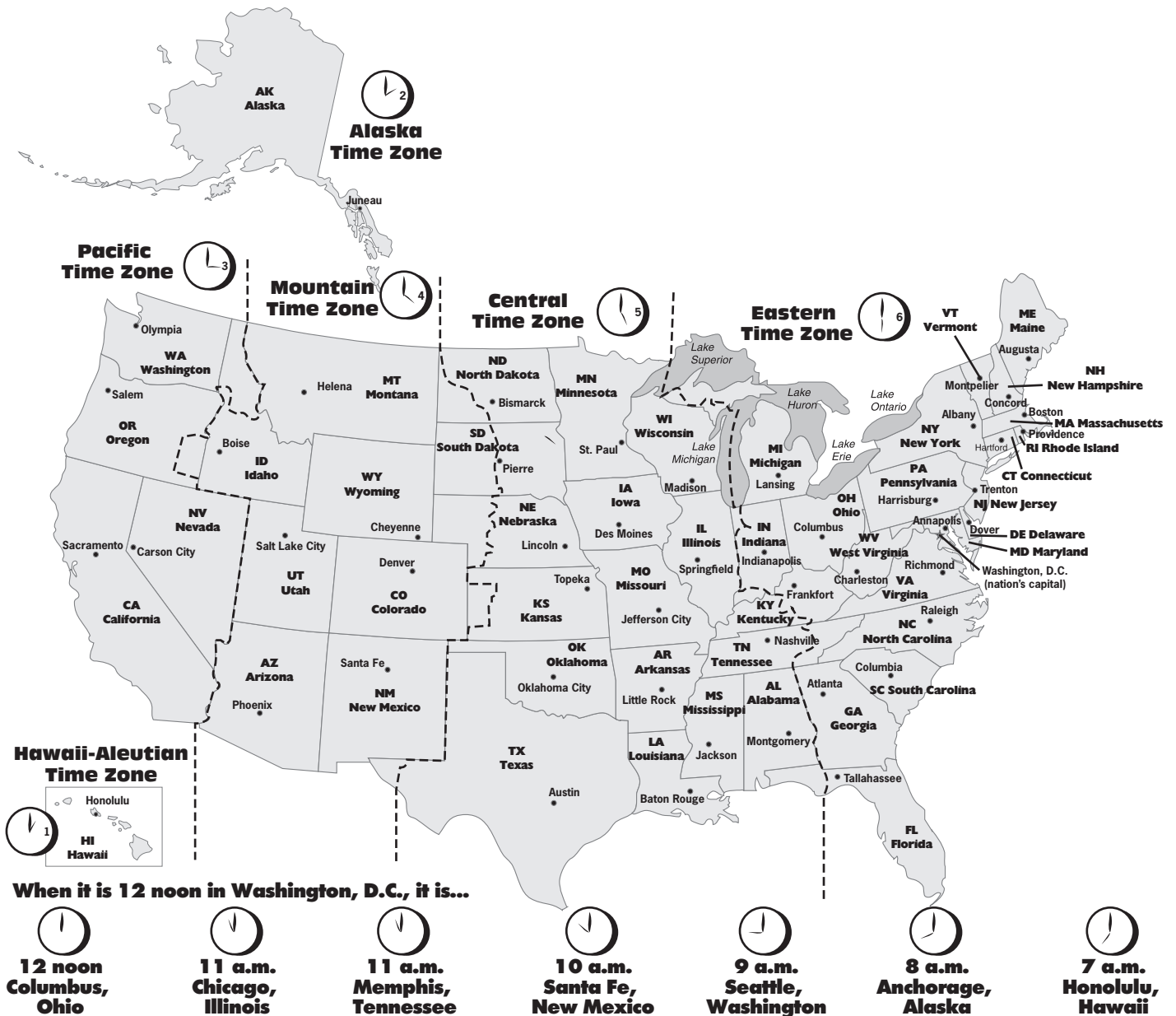
Help is available!

At RMS there are many adults available to help students with problems that may arise at school, at home, or in the community. Tell someone, it is important!

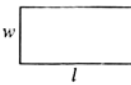
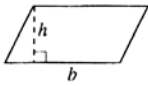
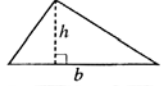


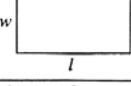
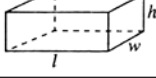
Teachers
Principal/Assistant Principals
Student Learning Advocate
School Counselor
Coaches
Secretaries


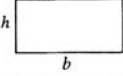
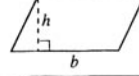
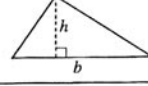
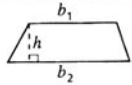


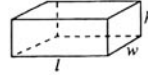



DO YOU KNOW YOUR STATES AND CAPITALS?




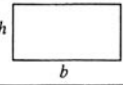
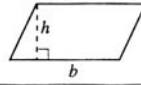
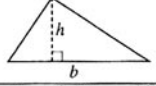
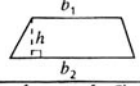


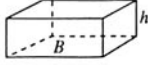


MATH GEOMETRY FORMULAS

| | |
|---|--|
| Area of a Rectangle | |
| Area = $l \times w$ |  |
| Area of a Parallelogram | |
| Area = $b \times h$ |  |
| Area of a Triangle | |
| Area = $\frac{1}{2} \times (b \times h)$ |  |
| Area of a Circle | |
| Area = $\pi \times r^2$ |  |
| Circumference of a Circle | |
| Circumference = $2 \times \pi \times r$ or $\pi \times d$ |  |
| Perimeter of a Rectangle | |
| Perimeter = $2 \times l + 2 \times w$ |  |
| Volume of a Prism | |
| Volume = $l \times w \times h$ |  |

| | |
|---|--|
| Area of a Square | |
| Area = s^2 |  |
| Area of a Rectangle or a Parallelogram | |
| Area = $b \times h$ |   |
| Area of a Triangle | |
| Area = $\frac{1}{2} (bh)$ or $\frac{bh}{2}$ |  |
| Area of a Trapezoid | |
| Area = $\frac{(b_1 + b_2)h}{2}$ |  |
| Circumference of a Circle and Area of a Circle | |
| Circumference = $2\pi r$ or πd Area = πr^2 |   |
| Volume of a Prism | Volume of a Cylinder |
| Volume = lwh | Volume = $\pi r^2 h$ |
|  |  |

Fraction - Decimal - Percent Conversion Chart

| | | |
|---------------|--------------------|----------------------|
| $\frac{1}{4}$ | = .25 | = 25% |
| $\frac{1}{2}$ | = .5 | = 50% |
| $\frac{3}{4}$ | = .75 | = 75% |
| 1 | = 1.00 | = 100% |
| $\frac{1}{3}$ | = $\overline{.3}$ | = 33 $\frac{1}{3}$ % |
| $\frac{2}{3}$ | = $\overline{.6}$ | = 66 $\frac{2}{3}$ % |
| $\frac{1}{6}$ | = $\overline{.16}$ | = 16 $\frac{2}{3}$ % |

| | |
|---|--|
| Area of a Square | |
| Area = s^2 |  |
| Area of a Rectangle or a Parallelogram | |
| Area = $b \times h$ |   |
| Area of a Triangle | |
| Area = $\frac{1}{2} (bh)$ or $\frac{bh}{2}$ |  |
| Area of a Trapezoid | |
| Area = $\frac{1}{2} h(b_1 + b_2) = \frac{(b_1 + b_2)h}{2}$ |  |
| Area of a Circle and Circumference of a Circle | |
| Area = πr^2 Circumference = $2\pi r$ or πd |   |
| Area of a Sector of a Circle and Perimeter of a Sector of a Circle | |
| Area of Sector AOB = $\frac{x^\circ}{360^\circ} \cdot \pi r^2$ | Perimeter of Sector AOB = $\frac{x^\circ}{360^\circ} \cdot 2\pi r + 2r$ |
| Volume of a Prism and Volume of a Cylinder | |
| Volume = Bh where B is the area of the base | Volume = $\pi r^2 h$ |
|  |  |
| Surface Area of a Cylinder | |
| Surface Area = $2\pi r^2 + 2\pi rh$ | |
|  | |

| x | 0 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
|----|---|----|----|----|----|----|----|----|----|----|-----|
| 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1 | 0 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 2 | 0 | 2 | 4 | 6 | 8 | 10 | 12 | 14 | 16 | 18 | 20 |
| 3 | 0 | 3 | 6 | 9 | 12 | 15 | 18 | 21 | 24 | 27 | 30 |
| 4 | 0 | 4 | 8 | 12 | 16 | 20 | 24 | 28 | 32 | 36 | 40 |
| 5 | 0 | 5 | 10 | 15 | 20 | 25 | 30 | 35 | 40 | 45 | 50 |
| 6 | 0 | 6 | 12 | 18 | 24 | 30 | 36 | 42 | 48 | 54 | 60 |
| 7 | 0 | 7 | 14 | 21 | 28 | 35 | 42 | 49 | 56 | 63 | 70 |
| 8 | 0 | 8 | 16 | 24 | 32 | 40 | 48 | 56 | 64 | 72 | 80 |
| 9 | 0 | 9 | 18 | 27 | 36 | 45 | 54 | 63 | 72 | 81 | 90 |
| 10 | 0 | 10 | 20 | 30 | 40 | 50 | 60 | 70 | 80 | 90 | 100 |

METRIC CONVERSION TABLES

| | | When You Know | Multiply by | To Find |
|---------------|--------|--------------------|-------------|---------------|
| inches | 2.54 | centimeters | 0.394 | inches |
| feet | 0.3048 | meters | 3.281 | feet |
| yards | 0.1914 | meters | 1.0936 | yards |
| miles | 1.609 | kilometers | 0.62 | miles |
| square inches | 6.45 | square centimeters | 0.155 | square inches |
| square feet | 0.093 | square meters | 10.76 | square feet |
| square yards | 0.836 | square meters | 1.196 | square yards |
| acres | 0.405 | hectares | 2.471 | acres |
| square miles | 2.59 | square kilometers | 0.386 | square miles |
| cubic inches | 16.387 | cubic centimeters | 0.061 | cubic inches |
| cubic feet | 0.028 | cubic meters | 1.31 | cubic feet |
| cubic yards | 0.765 | cubic meters | 1.31 | cubic yards |
| fluid ounces | 29.57 | milliliters | 0.0338 | fluid ounces |
| quarts | 0.946 | liters | 1.057 | quarts |
| gallons | 3.785 | liters | 0.264 | gallons |
| ounces | 28.35 | grams | 0.0353 | ounces |
| pounds | 0.4536 | kilograms | 2.2046 | pounds |
| tons | 0.907 | metric tons | 1.102 | tons |

| | | |
|---------------|---------------------------------|--------------------|
| When You Know | | |
| Fahrenheit | subtract 32; then divide by 1.8 | to find Celsius |
| Celsius | multiply by 1.8; then add 32 | to find Fahrenheit |

BASIC WRITING RUBRIC

| | Rating of 4 | Rating of 3 | Rating of 2 | Rating of 1 |
|-----------------------------|--|---|---|---|
| Coherent Focus | Clearly focuses on a single topic | Focuses on a single topic | Generally focuses on a single topic | Does not focus on a single topic |
| Details/ Examples | Demonstrates sophistication by choice of descriptive details and examples | Uses appropriate descriptive details and examples | Uses appropriate descriptive details -may or may not contain examples | Provides limited descriptive details which maybe in the form of a list |
| Organization | Clear, organized sequence of events leading to a logical ending. The writing has a sense of flow | Uses organized sequence of events leading to a logical ending | Uses sequence of events that leads to an ending - may be difficult to follow at times | Uses events that are difficult to follow and may not lead to an ending |
| Language Conventions | Mature control of the language and few errors in spelling, grammar, usage or mechanics | Shows control of the language and has few errors in spelling, grammar, usage or mechanics | Shows some control of the language and has occasional errors that do not interfere with the reader's understanding of the paper | Lacks significant control of the language and has frequent errors that make the paper difficult to understand |
| Sentence Structure | Exhibits varied and sophisticated sentences, as well as control of sentence structure | Exhibits varied sentences as well as control of sentence structure | Lacks control of sentence structure | Lacks control of sentence structure |
| | <i>Consistent Control</i> | <i>Reasonable Control</i> | <i>Inconsistent Control</i> | <i>Little or No Control</i> |

PARTS OF SPEECH

NOUN

A **noun** is a word that names a person, place, thing, quality, act or feeling.

Common Nouns are general and do not refer to a specific person, location or object.

Examples: man, city, tonight, honesty, happiness

Proper Nouns are capitalized and refer to a particular person, place or thing.

Examples: Reggie, Market Square Arena, Saturday

PRONOUN

A **pronoun** is a word that takes the place of a noun.

Nominative Case Pronouns replace the subject of a sentence or clause.

Examples: She took the bus to visit Aunt Jane.
We are looking forward to visiting Oregon.

Objective Case Pronouns receive a verb's action or follows a preposition.

Examples: Please give me the papers.
The award was given to him for his outstanding service.

Possessive Case Pronouns show ownership or possession.

Examples: The cougar escaped from its cage.
Their car slid off the icy road.

VERB

A **verb** is a word which expresses action or a state of being. It also indicates the time of action or state of being. A verb has different forms depending on its **number, person, voice, tense, and mood.**

Number indicates whether a verb is singular or plural. The verb and its subject must agree in number.

Examples: One dog barks.
Two dogs bark.

Person indicates whether the subject of the verb is 1st, 2nd, 3rd person and whether the subject is singular or plural. Verbs usually have a different form only in third person singular of the present tense.

Examples:

| | <i>Singular</i> | <i>Plural</i> |
|------------------------|-----------------|---------------|
| 1 st Person | I stop | We stop |
| 2 nd Person | You stop | You stop |
| 3 rd Person | He/She/It stops | They stop |

Tense indicates when the action or state of being is taking place.

Examples: We need the information now. (present)
Reggie shot the ball. (past)
You will enjoy the school play. (future)

ADVERB

An **adverb** is a word that describe or modify a verb, an adjective, or another adverb. An adverb tells how, when, where, why, how often, and how much.

Examples: The ball rolled slowly around the rim.
Soccer scores are reported daily in the newspaper.

ADJECTIVE

An **adjective** is a word that describes or modifies nouns and pronouns. Adjectives specify color, size, number, and the like.

Examples: red, large, three, gigantic, miniature
Adjectives have three forms: **positive, comparative, and superlative.**

The **positive** form describes a noun or pronoun without comparing it to anything else.

Example: My apple pie is good.

The **comparative** form compares two things.

Example: Aunt Betty's apple pie is better than mine.

The **superlative** form compares three or more things.

Example: Mom's apple pie is the best of all!

PREPOSITION

A **preposition** is a word (or group of words) which shows how a noun or pronoun relates to another word in a sentence.

Examples: The man walked into the gym.
The horse leaped over the fence.
Their team won the meet in spite of several players being injured.

CONJUNCTION

A **conjunction** is a word that connects individual words or groups of words.

Coordinating conjunction connects a word to a word, a clause to a clause, or a phrase to a phrase. The sentence elements joined by a coordinating conjunction must be equal. Common coordinating conjunctions are: and, but, or, nor, for, yet, so. Coordinating conjunctions are: *and, but, or, nor, for, yet, so.*

Coordinating conjunctions used in pairs are called **correlative conjunctions**. Common correlative conjunctions are: *either, or; neither, nor; not only, but also; both, and; whether, or.*

Examples: Raccoons and squirrels frequently invade our birdfeeders.
Neither Mary Ann nor Julie will be able to go with you.

Subordinating conjunction connects, and shows the relationship between, two clauses which are not equally important. Common subordinate conjunctions are: *until, unless, since, where, before, as, if, when, although, after, because, while, as long as, as if, though whereas.*

Examples: Until you decide to study, your grades won't improve.
If I hadn't already made plans, I would have enjoyed going to the mall with you.

INTERJECTION

An **interjection** is a word that is used in a sentence to communicate strong emotion or surprise. Punctuation is used to separate an interjection from the rest of the sentence.

Examples: Hooray! We finally scored a touchdown.
Oh, no! I forgot the picnic basket.
Yes! Her gymnastic routine was perfect.
Ah, we finally get to stop and rest.

| SEPTEMBER 2015 | | | | | | |
|----------------|--|---|-----|-------|-----|-----|
| SUN | MON | TUES | WED | THURS | FRI | SAT |
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 <i>Labor Day</i> DISTRICT CLOSED | 8 <i>First Day</i> <i>of School</i> | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | | | |
| | | | | | | |

| OCTOBER 2015 | | | | | | |
|--------------|-----|------|---|---|--|-----|
| SUN | MON | TUES | WED | THURS | FRI | SAT |
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 Trimester 1 - Progress 1 report online | 9 | 10 |
| 11 | 12 | 13 | 14 Staff Development Day NO SCHOOL | 15 Teacher's Convention NO SCHOOL | 16 Teacher's Convention NO SCHOOL | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |
| | | | | | | |

| NOVEMBER 2015 | | | | | | |
|---------------|-----|------|---|--|--|-----|
| SUN | MON | TUES | WED | THURS | FRI | SAT |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 Trimester 1 - Progress 2 report online | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 Conference Conversion Day NO SCHOOL | 26 Thanksgiving Break NO SCHOOL DISTRICT CLOSED | 27 Thanksgiving Break NO SCHOOL DISTRICT CLOSED | 28 |
| 29 | 30 | | | | | |
| | | | | | | |

| DECEMBER 2015 | | | | | | |
|---------------|-----|------|---------------------------------------|----------------------------|----------------------------------|-----|
| SUN | MON | TUES | WED | THURS | FRI | SAT |
| | | 1 | 2 | 3 End of Trimester 1 | 4 Staff Planning NO SCHOOL | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 <i>Winter Break - No School</i> | 24 DISTRICT CLOSED | 25 DISTRICT CLOSED | 26 |
| 27 | 28 | 29 | 30 | 31 | | |
| | | | | | | |

| JANUARY 2016 | | | | | | |
|--------------|--|------|-----|--|---|-----|
| SUN | MON | TUES | WED | THURS | FRI | SAT |
| | | | | | 1 <i>Winter Break - No School</i> DISTRICT CLOSED | 2 |
| 3 | 4 <i>School Resumes</i> | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 <i>Martin Luther King Day</i> NO SCHOOL | 19 | 20 | 21 Trimester 2 - Progress 1 report online | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

| FEBRUARY 2016 | | | | | | |
|---------------|--|---|--|-------|-----|-----|
| SUN | MON | TUES | WED | THURS | FRI | SAT |
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 <i>President's Day</i> NO SCHOOL DISTRICT CLOSED | 16 Staff Development Day NO SCHOOL | 17 Trimester 2 - Progress 2 report online | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | | | | | |
| | | | | | | |

| MARCH 2016 | | | | | | |
|------------|-----------------------------------|------|-----|---------------------------------|--------------------------------------|-----|
| SUN | MON | TUES | WED | THURS | FRI | SAT |
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 End of Trimester 2 | 11 Staff Planning NO SCHOOL | 12 |
| 13 | 14-15 Spring Break - No School | | 16 | 17 SCHOOL DISTRICT CLOSED | 18 SCHOOL DISTRICT CLOSED | 19 |
| 20 | 21 School Resumes | 22 | 23 | 24 | 25 Staff Development NO SCHOOL | 26 |
| 27 | 28 | 29 | 30 | 31 | | |
| | | | | | | |

| APRIL 2016 | | | | | | |
|------------|-----|------|-----|--|-----|-----|
| SUN | MON | TUES | WED | THURS | FRI | SAT |
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 Trimester 3 - Progress 1 report online | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| | | | | | | |

| MAY 2016 | | | | | | |
|----------|---------------------------------------|------|-----|--|-----|-----|
| SUN | MON | TUES | WED | THURS | FRI | SAT |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 Trimester 3 - Progress 2 report online | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 Memorial Day DISTRICT CLOSED | 31 | | | | |
| | | | | | | |

| JUNE 2016 | | | | | | |
|-----------|-----------------------------------|------|-----|----------------------------|-----------------------------|-----|
| SUN | MON | TUES | WED | THURS | FRI | SAT |
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 Last day of school | 10 End of Trimester 3 | 11 |
| 12 | 13 Staff Planning NO SCHOOL | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | | |
| | | | | | | |

IMPORTANT DATES & PHONE NUMBERS

| | | |
|---|--|--|
| September 7Labor Day | December 4Staff Planning - No School | March 11Staff Planning - No School |
| September 8First Day of School | Dec. 23 - Jan. 1Winter Break - No School | March 14-18Spring Break - No School |
| October 8Tri 1-Progress 1 reports online | January 4School Resumes | March 21School Resumes |
| October 14Staff Development Day - No School | January 18Martin Luther King Day - No School | March 25Staff Planning - No School |
| October 15-16Teacher's Convention - No School | January 21Tri 2-Progress 1 reports online | April 21Tri 3-Progress 1 reports online |
| November 12Tri 1-Progress 2 reports online | February 15President's Day - No School | May 19Tri 3-Progress 2 reports online |
| November 25 .Conference Conversion Day - No School | February 16Staff Development Day - No School | May 30Memorial Day - District Closed |
| November 26-27Thanksgiving Break - No School | February 17Tri 2-Progress 2 reports online | June 10End of Trimester 3 - Last Day of School |
| December 3End of Trimester 1 | March 10End of Trimester 2 | June 13Staff Planning - No School |

| | |
|--------------------------------------|--------------|
| Administrative Offices | 763-506-5800 |
| Community School Office | 763-506-5812 |
| Guidance Office | 763-506-5960 |
| Daily Announcements | 763-506-5808 |
| 24-Hour Student Absence Reporting | 763-506-5806 |

Record students name, grade, date of absence, reason for absence, name of caller and daytime phone number.

**Refer to the District website
for date changes.
www.anoka.k12.mn.us**

STUDENT SCHEDULE 2015-16

| Schedule | Day 1 | Computer Number | Day 2 | Computer Number |
|--|------------------|-----------------|-------|-----------------|
| Period 1 8:25–9:11 | | | | |
| Period 2 9:15–10:01 | | | | |
| Period 3 10:05–10:51 | | | | |
| Period 4 & 5 10:55–12:56 Lunch | | | | |
| Period 6 1:00–1:46 | | | | |
| Period 7 1:50–2:36 | | | | |
| Advisory 2:40–3:05 | | | | |
| 3:05 p.m. | DISMISSAL | | | |
| Computer Account Info | | | | |

ADVISORY ACTIVITY TRAVEL PASSES

| DATE | TIME | TO | STAFF INIT. | RETURN TIME | STAFF SIGNATURE |
|------|------|----|-------------|-------------|-----------------|
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ADVISORY ACTIVITY TRAVEL PASSES

| DATE | TIME | TO | STAFF INIT. | RETURN TIME | STAFF SIGNATURE |
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ADVISORY ACTIVITY TRAVEL PASSES

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ADVISORY ACTIVITY TRAVEL PASSES

| DATE | TIME | TO | STAFF INIT. | RETURN TIME | STAFF SIGNATURE |
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ROYAL PASSPORT

Name of student _____

Do not decorate or color this section

| DATE | TIME | FROM | TO | STAFF INIT. | RETURN TIME | STAFF SIGNATURE |
|------|------|------|----|-------------|-------------|-----------------|
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ROOSEVELT MIDDLE SCHOOL

Home of the Royals

